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## Data Governance & Quality – One Day Course Agenda

### Overview

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Trends in technology such as big data, cloud, self-service and agile principles now change data governance practices. With these new trends come an increase in the concerns around data privacy and security, increasing the importance for governance and for us to implement new governance techniques. This course will cover the essential and best practices for data governance, including data quality management principles to help shift the focus to prevention of data quality issues rather than correction, to improve the quality and value of your data.

### Learning Outcomes

At the end of this course delegates should be able to:

- Define the Data Governance framework components
  - Understand:
    - How people, processes and technology are core capability areas
    - Technology-related considerations integral to threat identification and risk management
    - Data security and data privacy compliance obligations
    - The laws and regulations relating to the collection, use and disclosure of personal information
    - Requirements regarding the quality, security and storage of personal information
  - Know the difference types of information
  - Identify
    - Direct vs indirect information collection
    - Identifiers and anonymous de-identified data
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#	Topic
1.	<b>Overview of Data Privacy</b> <ul style="list-style-type: none"><li>• Privacy principles</li><li>• Protected information</li><li>• Requirements for consent and access</li><li>• Compliance</li><li>• Data governance</li></ul>
2.	<b>Data Collection</b> <ul style="list-style-type: none"><li>• Collecting information</li><li>• Storage of information</li><li>• How to collect information</li></ul>
3.	<b>Data Quality and Security</b> <ul style="list-style-type: none"><li>• Understand data quality and data security</li><li>• Why data quality and security are important</li><li>• Your responsibilities</li><li>• The four aspects of security</li><li>• How to keep information secure</li><li>• What to do with old information</li></ul>
4.	<b>Data Privacy</b> <ul style="list-style-type: none"><li>• Privacy policy document</li><li>• Access and correction</li><li>• Identifiers and anonymity</li></ul>
5.	<b>Data Management</b> <ul style="list-style-type: none"><li>• Data quality management principles</li><li>• Common data quality issues</li><li>• Improving data quality</li><li>• Correcting data quality issues</li></ul>
6.	<b>Summary and close</b>